

Roles and Responsibility of Risk Coordinator

1. Be a representative for the function. Communicates and coordinates with S-RC, functional executive, risk owner, manager of GRC on risk management subject.
2. Encourages and monitors the implementation of risk management functional-wide and to be in the same direction as corporate strategic plan and objectives, as well as in conformity to risk management policy.
3. Provides support and suggestion on risk management to every department in the function, such as identification of short- and long-term significant risks of the function, encourages an arrangement of workshop in order to absolutely identify significant risk, assigns Risk Owner, and establishes risk management measures. The measures must be presented to functional executives for further approval.
4. Follow up progress of mitigation plan and prepares functional risk management report and submits to S-RC within the second week of each month.
5. Reports the risk management implementation result to Enterprise Risk Management Committee (ERMC) as seen appropriate.
6. Coordinate with relevant departments to link business continuity management with risk management. Drive and follow up to implement the business continuity management system as well as update the relevant documents to be complete, correct, up to date and ready to use.
7. Drives risk management awareness of employees within the function and built as corporate culture.