

### **Roles and Responsibility of Risk Coordinator**

1. Be a representative for the function. Communicates with Risk Owner, GRC Manager, functional executive, and S-RC unit on risk management and business continuity matters.
2. Encourages and monitors the implementation of risk management functional-wide to be in the same direction, and linkage with main objectives, strategy, risk appetite, as well as in conformity to risk management policy.
3. Provides support and suggestion on risk management to every department in the function, including identification of short- and long-term significant risks of the function. Consider external and internal factors within the organization, assess the impacts and likelihood of risk occurrence, establish risk management measures, and identify Key Risk Indicators through consultation with relevant stakeholders to be able to comprehensively identify the significant risks. The measures must be presented to functional executives for further approval.
4. Coordinate with relevant departments to link business continuity management with risk management. Drive and follow up to implement the business continuity management system as well as update the relevant documents to be complete, correct, up to date and ready to use.
5. Reports the risk management implementation result to Enterprise Risk Management Committee (ERMC) as seen appropriate.
6. Drives risk management awareness of employees within the function and built as corporate culture.
7. Develops functional risk management report and submits to S-RC within the second week of each month or as per the guidelines set by the S-RC unit.